

## Rental Application & Information Release Form

Rental Address \_\_\_\_\_ Property Owner \_\_\_\_\_

Number of Bedrooms \_\_\_\_\_ Rent per Month \$ \_\_\_\_\_

### 1st Applicant

Name \_\_\_\_\_ Maiden Name \_\_\_\_\_

SSN# \_\_\_\_\_ Drivers Lic# \_\_\_\_\_ State \_\_\_\_\_ Birthday \_\_\_\_\_

### 2nd Applicant

Name \_\_\_\_\_ Maiden Name \_\_\_\_\_

SSN# \_\_\_\_\_ Drivers Lic# \_\_\_\_\_ State \_\_\_\_\_ Birthday \_\_\_\_\_

### Present Residence Information - 1st Applicant

Present Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_ Is this your telephone? \_\_\_ Yes \_\_\_ NO

If not your phone number, who's number is it? \_\_\_\_\_ How long at this address \_\_\_\_\_

Landlord's Name \_\_\_\_\_ Landlord's Address \_\_\_\_\_

Phone# (\_\_\_\_) \_\_\_\_\_ What Month & Year did you move in? \_\_\_\_\_

Where do you pay your rent? \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

How much is your current rent? \$ \_\_\_\_\_

What name is used for Gas & Electric Co for billing? \_\_\_\_\_

What name is used for the Phone Company for billing? \_\_\_\_\_

What name is used for the Water Company for billing? \_\_\_\_\_

Why are you moving? \_\_\_\_\_

### Previous Residence Information - 1st Applicant

Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone # (\_\_\_\_) \_\_\_\_\_ Is this your telephone? \_\_\_ Yes \_\_\_ NO

If not your phone number, who's number is it? \_\_\_\_\_ How long at this address \_\_\_\_\_

Landlord's Name \_\_\_\_\_ Landlord's Address \_\_\_\_\_ Phone# (\_\_\_\_) \_\_\_\_\_

What Month & Year did you move in? \_\_\_\_\_ move out? \_\_\_\_\_ How much was your rent? \$ \_\_\_\_\_

Why did you move? \_\_\_\_\_

## Present Residence Information - 2nd Applicant

Present Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_ Is this your telephone? \_\_\_ Yes \_\_\_ NO

If not your phone number, who's number is it? \_\_\_\_\_ How long at this address \_\_\_\_\_

Landlord's Name \_\_\_\_\_ Landlord's Address \_\_\_\_\_

Phone# (\_\_\_\_) \_\_\_\_\_ What Month & Year did you move in? \_\_\_\_\_

Where do you pay your rent? \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

How much is your current rent? \$ \_\_\_\_\_

What name is used for Gas & Electric Co for billing? \_\_\_\_\_

What name is used for the Phone Company for billing? \_\_\_\_\_

What name is used for the Water Company for billing? \_\_\_\_\_

Why are you moving? \_\_\_\_\_

## Previous Residence Information - 2nd Applicant

Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone # (\_\_\_\_) \_\_\_\_\_ Is this your telephone? \_\_\_ Yes \_\_\_ NO

If not your phone number, who's number is it? \_\_\_\_\_

How long at this address \_\_\_\_\_

Landlord's Name \_\_\_\_\_ Landlord's Address \_\_\_\_\_ Phone# (\_\_\_\_) \_\_\_\_\_

What Month & Year did you move in? \_\_\_\_\_ move out? \_\_\_\_\_ How much was your rent? \$ \_\_\_\_\_

Why did you move? \_\_\_\_\_

## Employment References - 1st Applicant

Employer \_\_\_\_\_ Address \_\_\_\_\_ Phone# (\_\_\_\_) \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Dept \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_

Length of Time Employed \_\_\_\_\_ Position \_\_\_\_\_ Monthly Income \$ \_\_\_\_\_ Additional Income \$ \_\_\_\_\_

## Employment References - 2nd Applicant

Employer \_\_\_\_\_ Address \_\_\_\_\_ Phone# (\_\_\_\_) \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Dept \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_

Length of Time Employed \_\_\_\_\_ Position \_\_\_\_\_ Monthly Income \$ \_\_\_\_\_ Additional Income \$ \_\_\_\_\_

**Names of additional people who will be living at this address**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

**Personal References (NOT RELATED)**

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

1st Applicant  
Mother's Name \_\_\_\_\_ Address \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

Father's Name \_\_\_\_\_ Address \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

2nd Applicant  
Mother's Name \_\_\_\_\_ Address \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

Father's Name \_\_\_\_\_ Address \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

**In Case of Emergency Contact**

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

**Vehicles Owned**

Lic Plate # \_\_\_\_\_ State \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_

Lic Plate # \_\_\_\_\_ State \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_

Lic Plate # \_\_\_\_\_ State \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_

Lic Plate # \_\_\_\_\_ State \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A FELONY? \_\_\_YES \_\_\_NO MISDEMEANOR? \_\_\_YES \_\_\_NO  
IF YES, EXPLAIN: \_\_\_\_\_

HAVE YOU EVER GONE THROUGH BANKRUPTCY, BEEN EVICTED, HAD ANY JUDGEMENTS, CREDITORS  
OR OTHER LEGAL PROCEEDING AGAINST YOU? \_\_\_YES \_\_\_NO  
IF YES, EXPLAIN: \_\_\_\_\_

PETS OF ANY KIND \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, WHAT KIND \_\_\_\_\_ HOW MANY \_\_\_\_\_

A NON-REFUNDABLE CREDIT CHECK FEE OF \$30 IS DUE AT THE TIME THE RENTAL APPLICATION IS SUBMITTED. PLEASE MAKE CHECK PAYABLE TO JILL DOTSON

I/we herby authorize \_\_\_\_\_ and/or any Credit Information Services to obtain information concerning my past credit, and/or tenant/landlord history now or anytime in the future. I hereby authorize any of the following sources, including but not limited to landlords, public or privately owned utilities, current or past creditors, governmental housing agencies, and/or other credit reporting agencies to release any information to \_\_\_\_\_ or any Credit Information Services concerning my/our past credit and/or tenant/landlord history. I hereby release any of the above sources, their officers, agents, or employees from any liability for damages or whatsoever kind of nature whether caused by negligence or otherwise which may at any time result me/us by reason of compliance with the above mentioned inquiry which may include the answering of specific questions and the giving of any information concerning my/our past records.

I have read the above and I am in complete agreement with in.

\_\_\_\_\_  
1ST APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
2ND APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

**DO NOT WRITE BELOW THIS LINE - THIS SECTION TO BE COMPLETED BY INTERVIEWER**

Credit Report: (Favorable/Unfavorable) \_\_\_\_\_

Other Comments: \_\_\_\_\_

Deposit: \_\_\_\_\_ Option: \_\_\_\_\_ Monthly Rent: \_\_\_\_\_

Terms of Lease: \_\_\_\_\_ Months

Move in Date: \_\_\_\_\_ Lease Expires: \_\_\_\_\_ Number of Keys: \_\_\_\_\_

Total Number of Occupants: \_\_\_\_\_

Separate Deposit for Pets \_\_\_\_\_

Utilities to be paid by Tenants: (Gas) \_\_\_\_\_ (Electric) \_\_\_\_\_ (Water) \_\_\_\_\_

Trash Pick up (if applicable) \_\_\_\_\_